HHI Pilot – Readiness Checklist

In order to apply to participate in the pilot, you will need to:

☐ Watch an HHI info session webinar recording
☐ Review the FAQs and organization expectations
☐ Be available to participate in the program from January-December 2023, including:
  a. Kick-Off Meeting: January 19th at 3:00 pm ET
  b. Schwartz Rounds®: March 16th at 3:00 pm ET
  c. Mid-Course Meeting: July 20th at 3:00 pm ET
  d. Schwartz Rounds: November 16th at 3:00 pm ET
  e. Closing Meeting: December 7th at 3:00 pm ET
  f. Learning Collaboratives held monthly on Thursdays in April, May, and June (specific dates TBD)
☐ Have buy-in from an Executive Sponsor, i.e., the organization’s senior leader
☐ Identify 4-6 members of the HHI Leadership Team to participate in the program
☐ Identify the member of the HHI Leadership Team responsible for managing interactions with your organization’s Institutional Review Board (IRB) for research approval and oversight
☐ Identify why your organization wants to participate in the pilot and what the key challenges your organization is hoping to address.
☐ Describe your organization’s ongoing initiatives that address any of HHI’s Key Principles and how HHI might integrate with these or be integrated with this ongoing work:
  a. Psychological and physical safety
  b. Mental health and well-being
  c. Diversity and equity
  d. Inclusion, voice and choice
  e. Trust and trustworthiness
  f. Team cohesiveness and collaboration
☐ Describe metrics currently being collected in the areas of:
  a. Mental health and well-being
  b. Psychological and physical safety
  c. Diversity, equity, and inclusion
☐ Describe how your HHI team will communicate your team’s organizational goals, plans, and agreed upon HHI metrics to key stakeholders.