

Schwartz Center Healthcare Membership & Schwartz Rounds® Startup Checklist	
Joining the Schwartz Center Member Community	
<input type="checkbox"/>	Review information about Schwartz Center Healthcare Membership and benefits on the Schwartz Center website.
<input type="checkbox"/>	Fill out the online inquiry form found on the Join Us page of our website. We will contact you with Schwartz Center membership information, including a schedule of upcoming informational webinars.
<input type="checkbox"/>	Participate in an informational webinar to learn more about membership benefits and programs, including Schwartz Rounds® and Stress First Aid .
<input type="checkbox"/>	Fill out a pre-agreement intake form, which will be used to generate a membership agreement, Schwartz Rounds addendum (if applicable) and invoice.
<input type="checkbox"/>	Return signed membership agreement, Schwartz Rounds addendum (if applicable) and payment to the Schwartz Center.
<input type="checkbox"/>	Participate in a Welcome Meeting with your Member Experience Advisor (MEA), your designated Schwartz Center point person, to discuss your goals for engaging with Schwartz Center programs.
<input type="checkbox"/>	After receiving your membership credentials, explore the resources on the Schwartz Center Member Community Website .
<input type="checkbox"/>	Complete online Schwartz Center New Member Orientation course.
<i>Please contact membership@theschwartzcenter.org with any questions.</i>	
Starting Schwartz Rounds (if applicable)	
<input type="checkbox"/>	Complete online Schwartz Rounds Orientation and Training with your Schwartz Rounds Leadership Team: your Physician/Clinical Leader, Facilitator(s), and Program Coordinator.
<input type="checkbox"/>	Participate in Schwartz Rounds Planning Meeting with your MEA.
<input type="checkbox"/>	Explore other Training and Educational Offerings on the Schwartz Center Member Community Website.
<input type="checkbox"/>	Convene your Schwartz Rounds Planning Committee to help plan and lead your Schwartz Rounds program.
<input type="checkbox"/>	Notify your MEA of the date of your first Schwartz Rounds.
<input type="checkbox"/>	After holding Schwartz Rounds, send your Schwartz Rounds evaluation summary to Rounds@theschwartzcenter.org within one month of each session.
<input type="checkbox"/>	Contact your Member Experience Advisor with any questions.

We thank you for your commitment to compassionate healthcare.